

Environmental Policy Statement

Prime Solutions is a family owned commercial fit out and interior refurbishment contractor operating for over nineteen years in the Midlands. Committed to acting in a socially and environmentally responsible manner, complying with relevant law across its operations, we recognise the responsibilities we have in protecting the environment and minimising our environmental impact. We seek to do this throughout our own business operations, the suppliers we work with and through the solutions we provide to our clients.

We are committed to managing our environmental impacts in the following way:

- Complying with applicable environmental legislation, company policies and procedures to protect the environment through our operations
- Continuously improve our environmental performance and integrate best practice into our business operations
- Regularly assess and review the environmental impact of our business operations and ensure we remain up to date and informed on relevant environmental legislation and industry standards
- Manage and report on our environmental performance, including waste, water, and energy management
- Promote environmental awareness with our colleagues, clients, and suppliers through the distribution of this policy and through the inclusion of environmental awareness in our induction programme for office and site-based staff
- Set environmental objectives and targets
- Integrate environmental issues into our procurement decision making.

This policy is reviewed annually to assess its effectiveness, compliance with environmental legislation and to ensure that it reflects changing needs and circumstances. The policy is publicly available on our website.

Date 05 June 2024

Review Date 04 June 2025

Approach

At Prime Solutions (UK) Ltd our policy statement and approach set out actions, arrangements and roles and responsibilities for managing environmental issues within our business.

We seek to apply the principles of sustainable development throughout our business. We are committed to continuous improvement and to the delivery of sustainable construction processes and practices.

As part of our policy commitment, we will:

- Comply with and exceed all relevant regulatory requirements
- Monitor and improve our environmental performance
- Seek to reduce our environmental impacts
- Incorporate environmental factors into business decisions
- And provide training to our office and site-based staff

Scope and applicability

The policy applies to all our operations, employees and the suppliers who work for us, all of whom will be provided with details of this policy in their induction.

Environmental Issues

We have assessed current and emerging environmental issues and have identified areas of high potential impact for the business. These are:

- Energy and water
- Dust & emissions
- Noise & vibration
- Waste
- Transportation
- Materials

These potential high impact areas are reviewed on an annual basis to ensure we are continually striving as a business to reduce our environmental impacts.

To ensure we remain compliant with environmental legislation, policy, and best practice of these issues, we are subscribers to the CIP Environmental Manual, which is updated twice per year.

Roles and Responsibilities

Ultimate responsibility of this policy sits with the Directors of Prime Solutions (UK) Ltd. The Managing Director takes a leading role in managing the company's environmental matters, ensuring that issues are promoted within the business and on the construction sites. He holds the Site Management Safety Training Scheme (SMSTS) certificate which provides a good understanding of environmental issues in construction.

The Directors also attend the Birmingham Health, Safety and Environmental Association (BHSEA) events to keep up to date on environmental issues.

The appointed Contracts Manager / Site Manager will ensure that the Environmental Policy and procedures set out in the CIP Environmental Manual are adhered to. The appointed Contracts Manager / Site Manager will hold a SMSTS certificate.

We utilise the CIP Environmental Manual for our best practice guidance, and this is available to all our site staff.

We recognise that all employees of Prime Solutions have an important part to play in the success of this policy. A copy of the Policy is provided to all employees.

All contractors and sub-contractors working for us must adopt our Environmental Policy and standards to ensure compliance with legislation and best practice. A copy of the policy is sent to all members of our supply chain annually. Toolbox talks are undertaken on site on key environmental issues pertinent to the site. In addition, site noticeboards provide up to date information and best practice on environmental issues.

Emergencies

All environmental incidents shall be immediately controlled and rectified. The Managing Director and the board of Directors are informed of all environmental incidents occurring on the project sites.