


Prime Solution's Health and Safety Procedures Manual Section 1 – Health, Safety and Welfare Policy	First Issued Jan 08 Revision 8 August 2016	 <small>Fit-out & Refurbishment Specialists</small>
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HEALTH AND SAFETY POLICY STATEMENT

Prime Solution's goal is to be an industry leader in matters of health, safety and welfare by:

- Setting standards for safe working procedures and guidance within Company Procedures Manual
- Developing and maintaining a positive health, safety and welfare structure
- Consultation at all levels with all those involved in our work operations on health and safety matters
- Identifying hazards, assessing and controlling risks to safety and health which employees and others who may be exposed
- Giving information, instruction and the relevant training to allow the development of our employees, ensure the safety and health of our employees and others who may be effected by our operations
- Ensuring access to health and safety advice through the effective use of the company health and safety advisors
- Planning, setting and communicating internal health, safety and welfare targets
- Providing adequate resources to implement the company policy
- Seeking improvement in health and safety performance by carrying out regular audits to review and improve the company safety management system
- Operating to the highest industry health and safety practices with legal compliance as the minimum requirement

The ultimate responsibility lies for health and safety with the Managing Director who will ensure it is given equal priority with other major business objectives. Implementation of this policy is a line management responsibility at all levels together with the participation of all Prime Solution's employees. The policy and it's implementation will be reviewed at least annually by the Board of Directors to meet new business and legal requirements, and to identify areas in need of improvement. It will be revised and updated as necessary.

This statement will be displayed prominently at all sites and all workplaces. The organisation and arrangements for implementing the Policy will also be available at each site and workplace for reference by any employee as required.

Reviewed: 1 August 2019 **Next Review:** 1 August 2020