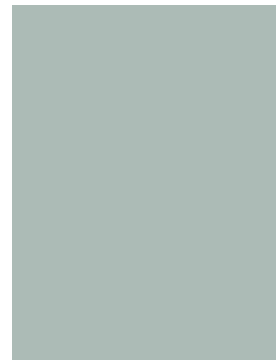
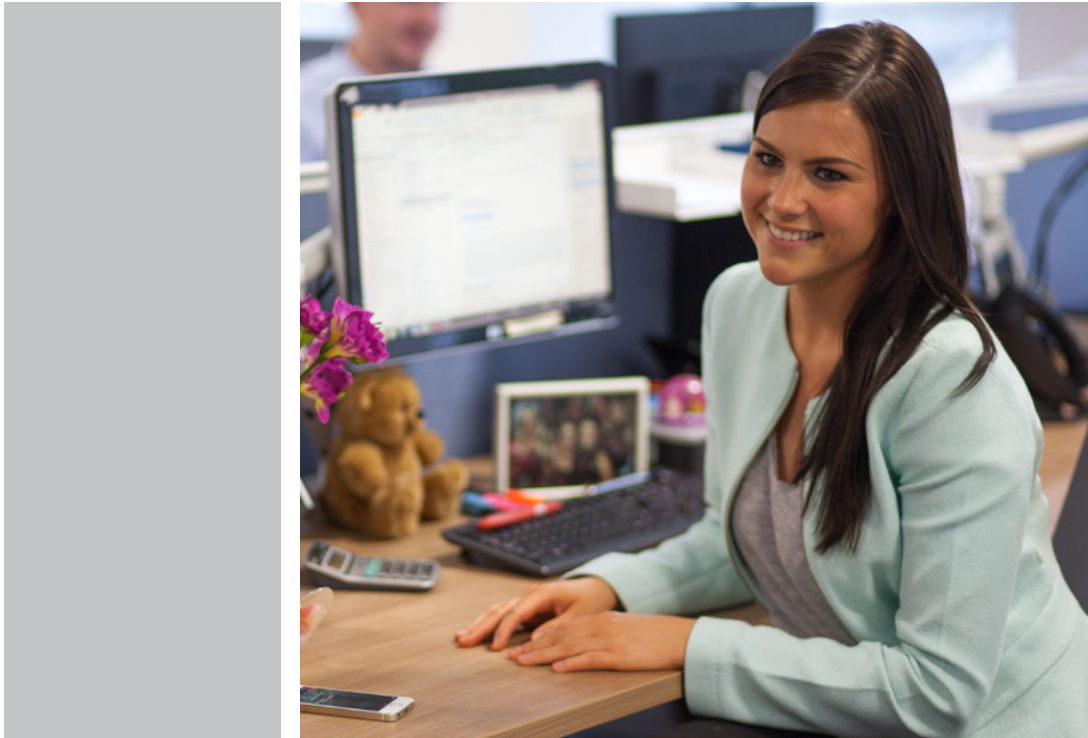


KI APPROVED PARTNER



PREPARING FOR A SAFE  
RETURN TO THE OFFICE





## RETURNING TO THE OFFICE

During the COVID-19 lockdown, office workers all over the world have had to embrace remote working practices. Virtual meetings, collaboration, even socialising have been made possible by online platforms and cloud technology. But eventually, we will start returning to our offices. The shape of this is yet to be realised, the implications of ongoing social distancing may transform workspace strategies and space planning, even if for the short to medium term. But longer term, it seems that this global crisis has been a catalyst for accelerating the adoption of agile and flexible working, which is likely to continue no matter what.

### Rethinking shared spaces

People may now feel reluctant to sit in open plan offices and shared spaces. Collaborative spaces, meeting rooms, cafés, even lounge areas could for example benefit from larger tables and fewer chairs. This can ensure people can undertake the required task while sitting further apart. Dividing office space with fixed or movable screening can help restrict areas to smaller groups of people.

### Accommodate technology

Increasing cable management capacity to accommodate technology can also be important. Desktop power to allow easy laptop and phone charging can help support flexible working. This is usually easy to retrofit to existing furniture, and can support a phased or staggered office attendance rota.

### New work practices & managing office acoustics

Acoustic management may become an additional consideration if more people are utilising computer-based audio/video communications tools such as Zoom, Skype or Teams. Better audio equipment as well as acoustic panelling may become necessary to allow multiple calls, or multiple participants to be on a call simultaneously within proximity.



# WORKSTATION & TABLE SCREENS

## Add Perspex panels to existing screens

- Acrylic can be fastened quickly and easily to a wide variety of standard screens
- Wide range of Perspex colours and translucencies available at various heights

## Add return screens

- Workstations with certain existing screens can be enhanced with returns
- Clasp screens that friction-fit directly onto worktops may also be added
- Floor-standing screens also available for end of desks or between sit-stand desks

## Add new screens to workstations & tables

- Various desktop screens can be fitted with worktop-mounted brackets
- Retrofitting screens may be possible, subject to review of existing furniture





## DEFINING SPACE WITH STORAGE & SCREENS

### Add 800 Series Modular Shelving

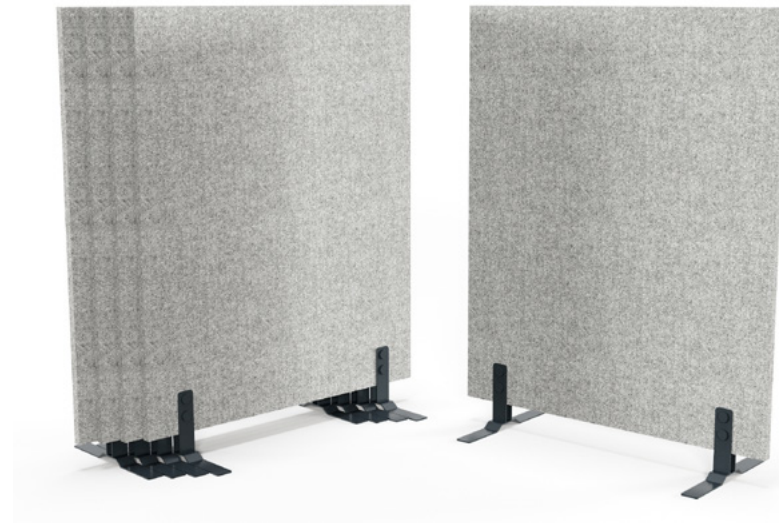
- Existing 800 Series storage units can be retrofitted with modular shelving to add height, enhancing separation of spaces
- Steel and wood enhancements allow variable open/closed sections as required
- Combined with floor-standing units, this modular shelving can help re-arrange spaceplanning and office layout

### Add steel, ply & MFC top boxes

- Modular top boxes can be added to raise overall height
- End of desk units can be enhanced, adding height and personal storage adjacent to workstations

### Add mobile PET screens

- Mobile PET screens can help define zones in agile workspaces, plus help acoustic management - especially useful if more people are attending meetings via online platforms from their desks rather than meeting face-to-face



## CO-CREATE YOUR OWN SOLUTION

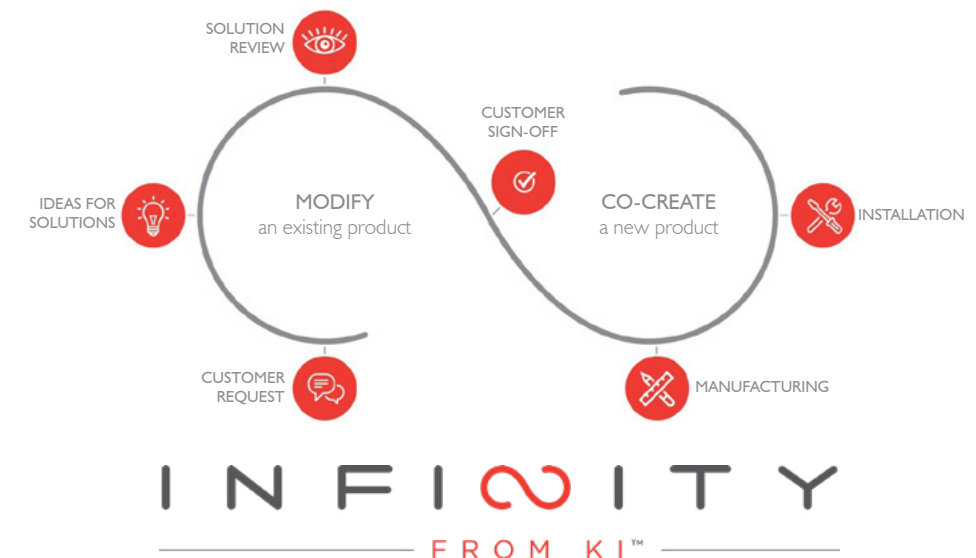
The events of the last few months have seen unprecedented change in the way we live and work. As we contemplate a return to normality, we are faced with a great deal of uncertainty and speculation as to what that new 'normal' will look like, what the different phases towards that will be, and how long this will take.

At KI we are fortunate in that the approach and capabilities we have in our UK based Infinity team mean we are well positioned and resourced to navigate the development of our client's workspaces. Our strength for many years has been in developing product solutions that support the implementation of our clients' workplace strategies. We don't tell organisations how they should run their office, nor do we tell architects and interior designers how to design their spaces. We are engineering designers and manufacturers, who will implement your designs cost effectively and quickly.

So whilst we are not expert in forecasting how the prevention of spread of Coronavirus will effect the way organisations operate - our expertise lies in realising product solutions that will suit each clients unique interpretations of social distancing and the plethora of requirements Coronavirus imposes on organisations.

### Infinity from KI - co-creating the perfect solution for you

KI's Infinity process can help you create the perfect furniture solution for you. Whether you are making small, short-term modifications to existing facilities; or more comprehensive investments in new spaceplanning & furniture, our team of design engineering experts are on hand to help you achieve your objectives.



KI APPROVED PARTNER



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May 2020

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